

Butterton Parish Council

Minutes of Parish Council Meeting Tuesday 13th June, 2017 at 7pm Butterton Village Hall.

1. **Apologies** from Cllr Sarah Kinneir.

2. **Minutes** from the previous meeting on Tuesday 2nd May, 2017 were signed as correct

3. **Matters Arising**

* Andy Hall will hopefully begin work on the noticeboards soon. There is a possibility that strimming and mowing may need doing more regularly. **Cllr Karen Salt to liaise with Andy Hall.**

Business items

4. **External Audit- Grant Thornton.** Various aspects of this year's accounts were dealt with including a description of this year's variances in the accounts which have to be explained in minute detail. **The Clerk will forward the completed Accounts to Grant Thornton and also to Cllr Mike Stone** so that they can be put on the Website. There is a document detailing Parishioner's Rights to inspect the Accounts and challenge the Parish Council if needs be. **Clerk to send link for this document to Cllr Mike Stone** so that this can be added to the website.

5. **Internal Audit- Points raised.** Various questions raised by Elizabeth Thompson, the Internal Auditor, were discussed. The result was a positive one in that everything could be now be 'signed off'.

The Clerk is to contact Graham Watkins to get new evaluations on the 3 pieces of land managed by the Parish Council.

6. **Finance-**

Payments received- £600- SCC Final Lengthsman Payment; £499- SMDC Final Lengthsman Payment

Payments requested-£81- Elizabeth Thompson-Internal Audit work; £159- Upper Bridge Enterprises

Correspondence.

7.**Peak Park-** Nothing to discuss

8. **Severn Trent-** Nothing to discuss

9. **Highways-** Nothing to discuss

10. **Staffordshire Moorlands District Council-** Nothing to discuss

11. **Staffordshire County Council-** Nothing to discuss

12. **Staffordshire Parish Councils Association-** Nothing to discuss

13. **Staffordshire Moorlands Parish Assembly-** A list of dates for future meetings has been received.

14. **Other Correspondence** – A letter of thanks from WACFR has been received re the PC donation towards the Defib battery.

15. **A.O.B-**

* Cllr Sarah Kinneir has requested a grant application be considered for the Limekiln site aka Butterton Wood. It was decided to leave grant applications until Peak Park have officially handed the site back to the PC.

Cllr Tomlinson raised a concern from a parishioner but this could not be dealt with as it is PC policy that any issues should be put in writing and then presented for discussion.

The next meeting is.....25th July, 2017 at 7pm at Village Hall.

Following meetings 5th September, 17th October and 28th November.

EVERYONE WELCOME TO ATTEND.

Clerk- Maggie Risby, 01538 304115

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Website Manager- Cllr Mike Stone, 01538 304455

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