

Butterton Parish Council

Minutes of Annual Parish Council Meeting Tuesday 2nd May, 2018 at 7pm Butterton Village Hall.

1. **Apologies** Cllrs Antonia Salt and Clerk Maggie Risby (Cllr Kinneir taking Minutes)

2. **Welcome** to Parishioner Sheila McDermott

3. **Chairperson's Report** for the past year read by Cllr Karen Salt.

4. **Minutes** from the previous meeting on Tuesday 3rd April, 2018 were signed as correct.

5. **Matters Arising**

* Butterton Moor Bank- **Cllr Stone to continue to liaise with Gill Heath** following her initial reply that she would contact Dave Rushton and report back.

* Trees, Walls etc- The situation regarding the wall and tree on Smithy Lane is progressing positively. The tree surgeon awaits PDNP decision.

* Butterton Wood- Three trees have been chopped down by PDNP following a report to Richard Claxton that one was causing concern. The remaining trunks will be left as they are for the time being.

* Collapsed wall near phonebox- **Clerk to contact Highways** to determine responsibility for repair.

* Dog fouling- Signs have been put up and the **Clerk is to include this item in the next Newsletter**.

* Finance- Hopefully the Internal Auditor will clarify the Council's responsibilities regarding completion of accounts and possible exemption.

* Strimmer- Cllr Land has received a quote for a Stihl strimmer (approx. cost £475+VAT). It was agreed that one should be bought for Lengthsman's use but remain the property of the P.C.

Business items

6. **Election of Councillors.** Cllr Karen Salt was re-elected Chairperson and Cllr Jenny Land re-elected Vice Chairperson. Cllr Mike Stone continues as Website Manager. A letter of resignation was received from Cllr Antonia Salt. **Clerk to advertise the vacancy** in the next Newsletter.

7. **Butterton Wood Update.** PDNP are surrendering the lease back to the PC with a three month notice period. No further input from PDNP from now on. Cllr Lees has suggestions for tree planting and a maintenance plan will be discussed when lease surrender is complete. In the meantime, some areas are to be left to naturalise and reviewed as necessary. This may reduce maintenance costs. Bulb planting also discussed. Cllr Lees has re-sited the damaged bird boxes.

8. **Grant Aid Application Update.** Quotes are in for the stone planter, Doubly Thankful Village and planter signs. It was decided that a further quote for the village sign should be sought for comparison. **Cllr Kinneir to liaise with Clerk.**

PDNP volunteers completed a day on the Bridleway free of charge, to see what can/needs to be done. Cllr Kinneir to liaise with Richard Pett, ROW Officer.

It was decided that draft application forms are to be completed at the next meeting for approval. **Cllrs Kinneir, Salt and Stone to sort.**

In the meantime, two portable planters are to be purchased and planted up around the Church Corner area to brighten up this area of the village. Cost approx. £250. Cllr Land has offered to provide compost from the farm.

9. **Finance**

First draft of accounts were distributed and discussed. 2018/2019 rent reminders have been sent for Malbon Piece and Pinfold.

Payments received- None

Payments requested- Village Hall hire for 2017- £180.00

Correspondence.

10. **Peak Park- Planning-**

a. General. Nothing to discuss b. Applications. Nook Barn, Back Lane. No issues.

11. **Severn Trent-** Nothing to discuss

12. **Highways-** Nothing further to discuss

13. **Staffordshire Moorlands District Council-** The Clerk and Cllr Kinneir to attend Data Protection session at SMDC on 3rd May.

14. **Staffordshire County Council-** Nothing further to discuss

15. **Staffordshire Parish Councils Association-** Nothing to discuss

16. **Staffordshire Moorlands Parish Assembly-** Nothing to discuss

17. **Other Correspondence** – Nothing to discuss of any importance

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17. A.O.B. Lengthsman's contract. A new contract is to be prepared for the Lengthsman following a successful trial period. Costs for the previous year were £1,497.53 which included £1,099 funding from SMDC and SCC. In future only £400 will be received from SMDC and thus remaining monies will have to come from Parish Funds. With this in mind, the Clerk will include an item in the next Newsletter asking that the PC would greatly appreciate it if parishioners could help by tidying outside their own properties. Thanks to those who already do so. Lengthsman to be asked to paint bollards and seats at Church Corner.

The next meeting is [Tuesday 12th June, 2018 at 7pm at Village Hall.](#)

Please contact the Clerk or any Councillor with any concerns you would like discussed at the next meeting.

Following meetings [2018 meetings - 12th June, 24th July, 4th Sept, 16th Oct, 27th Nov.](#)

EVERYONE WELCOME TO ATTEND.

Clerk- Maggie Risby, 01538 304115

buttertonpc@live.co.uk

Website Manager- Cllr Mike Stone, 01538 304455

www.buttertonmoorlands.co.uk

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