

# Butterton Parish Council

## Minutes of Parish Council Meeting Tuesday 12<sup>th</sup> June, 2018 at 7pm Butterton Village Hall.

**1. Apologies** Cllr Roz Lees.

**2. Welcome** to Tracey Perkin and Chris Snook.

**3. Minutes** from the previous meeting on Tuesday 1<sup>st</sup> May, 2018 were signed as correct.

### **4. Matters Arising**

\* Chris Snook expressed his concerns regarding the Telecomms installation. These along with Council concerns that something could be done to enhance mobile phone coverage have been passed onto Peak Park Planning.

\* New signage for the Swainsley Tunnel will hopefully deter the latest incidents of cars speeding through the Tunnel at all hours and endangering users if the Manifold Track. Although the 20mph signs have helped, it was felt necessary to have enlarged versions of the Section 59 signs. There is a cost for these and the **Clerk will write to the Police Commissioner** for possible financial assistance.

\* Butterton Moor Bank- **Clerk to continue to liaise with Gill Heath** following her initial reply that she would contact Dave Rushton and report back.

\* Trees, Walls etc- The Highways Dept has assured the Council that the wall near the phonebox will be repaired as soon as possible.

\* Dog fouling- A sign is now needed at the entrance to Clew's Lane. **Cllr Tomlinson to sort.**

\* Two applications have been received regarding the vacancy for a councillor. Due to rules based on the size of the Parish, the Council can only choose one to make the total of 7. (See also below)

### **Business items**

#### **5. Butterton Wood Update.**

PDNP have sent the Surrender of the Lease forms for signatures. **Clerk to return documents by post.** Initial plans were made as to how the Council feels they need to proceed as regards strimming etc. Cllr Lees sent some ideas to be considered.

#### **6. Grant Aid Application Update.**

Cllr Sarah Kinneir was thanked for her work in compiling the application paperwork. All quotes are in and additional financial paperwork has been included. This will all now be sent to Sally Bentley for consideration.

#### **7. Lengthsman's Update**

The strimmer is now in use and a new contract made for the Lengthsman. Questions were posed as to where the Lengthsman needs to prioritise his work. As mentioned before, the Council is in receipt of a grant of £400 which goes nowhere near what is required. It was decided he needed to keep the road exits on to the B5053 clear plus concentrate on the Conservation area. Cllr Jenny Land to continue to liaise between Lengthsman and Council. Any volunteer assistance for other maintenance projects eg the seats and bollards on Church Corner, noticeboards etc would be welcomed.

#### **8. Insurance Update**

The PC Insurance has been renewed for a further 3 years. Details can be found on the website.

#### **9. Finance**

a. The Internal auditor has issued her Annual report and all is in order as regards the accounts. This and the following documents can now be placed on the website.

b. The Councillors approved Section 1 -The Annual Governance Statement

c. The Councillors approved Section 2- Accounting Statements 2017/2018

d. The Certificate of Exemption will be sent to Mazars.

e. The Councillors were informed of the balances for both bank accounts as of 12<sup>th</sup> June.

**Payments received-** £20 Pinfold Rent; £2,355.90 Precept 1

**Payments requested-** Elizabeth Thompson(Auditor fee) £76: PJS(strimmer) £570.00: UBE(website) £159.00: Stretton Oak Tubs £164.00: Came and Company (insurance) £335.08: Lengthsman Salary £417.56: Proctors Nursery (plants for tubs) £130.00.

#### **10. Walls, Trees and Culvert**

**Clerk requested to ask owners of East View for an update** on the tree situation on Smithy Lane.

It was felt necessary to query work on the culvert on Butterton Moor Bank in the light of possible imminent road repairs. **Clerk to sort.**

# Butterton Parish Council

## Correspondence.

### **11. Peak Park- Planning-**

a. General. Clerk and Chairperson to attend a Training session at Aldern House on 27<sup>th</sup> June at Aldern House.

b. Applications.

\*Craft Barn. The Council has no queries/concerns re this application and **Clerk to send a positive response.**

\*Telecomms Mast. **Clerk to send concerns** (as in Matters arising above) to Peak Park.

\*Clews House Farm. This has been dealt with previously and the Council had one comment to add to an otherwise positive response. **Clerk to contact Peak Park**

\*Nook Barn on Back Lane. This is an updated application. The Council had nothing further to say about this otherwise positive application. **Clerk to contact Peak Park.**

\*Keys House. Disappointment was expressed regarding the refusal of permission to extend the property.

**12. Severn Trent-** **Clerk to contact Severn Trent** regarding the increased tanker traffic to the Pumping Station at The Bottom of Town.

\*\*\*At this point in the meeting, the applicant for the vacancy for a councillor was asked to leave in order that a decision could be made regarding the two applications for a councillor. It was decided the vacancy be offered to Tracey Perkin. **Clerk to inform both applicants of the result.**

**13. Highways-** Further discussion on recent white markings throughout the village.

**14. Staffordshire Moorlands District Council-** Nothing to discuss

**15. Staffordshire County Council-** Nothing further to discuss

**16. Staffordshire Parish Councils Association-** Nothing to discuss

**17. Staffordshire Moorlands Parish Assembly-** Nothing to discuss

### **18. Other Correspondence**

\*An invitation from the History Group for representatives of the Parish Council to attend the planning meeting on 14<sup>th</sup> June to discuss arrangements for 11<sup>th</sup> November Day of Celebration.

\* **Clerk to contact Warwickshire Housing** regarding criteria for applications for a house/flat at Causeway.

The next meeting is **Tuesday 24<sup>th</sup> July, 2018 at 7pm at Village Hall.**

Please contact the Clerk or any Councillor with any concerns you would like discussed at the next meeting.

Following meetings in **2018 - 4<sup>th</sup> Sept, 16<sup>th</sup> Oct, 27<sup>th</sup> Nov.**

**EVERYONE WELCOME TO ATTEND.**

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