

Butterton Parish Council

Minutes of Parish Council Meeting

Tuesday 24th July, 2018 at 7pm

Butterton Village Hall.

1. Apologies- None as all Councillors present including our new Councillor, Tracey Perkins.

Welcome to Ian Astle (present on behalf of Mr and Mrs P Brown, Keys House)

2. Minutes from the previous meeting on Tuesday 12th June, 2018 were signed as correct.

At this point it was decided to progress to Item 8- Planning. Mr Astle was reassured of the Council's full support for the Planning application and subsequent re application for Keys House.

3. Matters Arising

*One of the Section 59 sign has disappeared from the entrance to the Swainsley Tunnel. New and larger signs have been ordered from Leek Signs. It is still hoped the PC will obtain financial assistance for these signs.

*Culvert on Butterton Moor Bank- Nothing has been done as yet. **Clerk to resend request** in the light of possible imminent surface patching of the road.

* Although Highways have recognised their responsibility to repair the wall in the area of the telephone box, nothing has been done as yet.

* Thanks to Cllr Tomlinson for putting a sign on the tree at Clews Lane that hopefully will catch the eye of dog owners. Another sign is to be put up at Townend. **Cllr Tomlinson to sort**. Thanks to Cllr Tomlinson for his work sanding and re staining the wooden bollards and seats on Church Corner.

* The tree on Smithy Lane has yet to be sorted. **The Clerk to contact Geoff Smith** to clarify the situation.

Business items

4. Butterton Wood Update.

Councillor Salt is to contact Oliver Wilson for his help on completion of the Lease documents for Butterton Wood. To clear up the mystery of recent strimming in the wood....apparently PDNP had mentioned this would be done.

5. Grant Aid Application Update.

The Doubly Thankful plaques and stone planter are ready to be ordered on receipt of the official letter from Sally Bentley. News of our successful application was emailed to us on 20th July. Suggestions needed for colours for the sign to be fixed to the stone planter. **Cllr Kinneir to sort**. Cllr Land and Peter will assist in moving the wooden planters to their new destination. The Bridleway project can also be commenced . **Cllr Kinneir to sort details for this**.

6. Lengthsman's Update

The new contract between the Parish Council and Lengthsman has been signed. General discussions as to what constitutes a weed and a flowering plant.....More strimming requested at the top of Butterton Moor Bank (on Warslow side verge).

7. Finance

Payments received- none

Payments requested- Leek Signs- £96.00 (Section 59 signs): Lengthsman- £320.47(Timesheet-24th July): Cllr Tomlinson-£19.50 (stain and miscellaneous associated equipment): Newsletter donation- £50.00

The Councillors were informed of the current state of both bank accounts.

Mazars has been sent the Exemption Certificate, and all required documents have been posted on the website to ensure Butterton PC's compliancy to the new Accounting procedure.

Correspondence

8. Peak Park- No planning issues apart from Keys House as mentioned above-Item 2.

9. Severn Trent- No response has been received following a request concerning the increased tanker traffic to and from the Pumping Station at the Bottom of Town. **Another email to be sent by the Clerk**.

10. Highways- Some patching has been done from Church Corner to the bottom of the Causeway. It has been noticed these patches have not been sealed.....Top surface dressing is to happen in 2019.

11. Staffordshire Moorlands District Council- Nothing to discuss

12. Staffordshire County Council- Nothing further to discuss

13. Staffordshire Parish Councils Association- The Clerk and Cllr Perkin are to attend a Clerk and Councillors course in Stafford on 25th July.

14. Staffordshire Moorlands Parish Assembly- Nothing to discuss

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15. Other Correspondence –

*A request for a donation towards publishing of the Newsletter has been received. It was agreed that £50 be donated.

*A letter from the Warwickshire Housing Trust has been received. The contents to be published in the next Newsletter.

16. AOB- The Clerk updated the Council on the progress of arrangements for the Day of Celebration on 11th November.

The next meeting is [Tuesday 4th September, 2018 at 7pm at Village Hall.](#)

Please contact the Clerk or any Councillor with any concerns you would like discussed at the next meeting.

Following meetings in 2018 - [16th Oct, 27th Nov.](#)

EVERYONE WELCOME TO ATTEND.

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