

Butterton Parish Council

Minutes of Annual Parish Council Meeting Tuesday 18th June, 2019 at 7pm Butterton Village Hall.

1. **Apologies for absence-** Cllrs Mike Stone, Tracey Perkin and Sarah Kinneir.

2. **Minutes** from the previous APM meeting on Wednesday 15th May, 2019 were signed as correct.

3. **Matters arising**

*No response from David Greatbatch regarding the poor state of the Manifold Track near the Tunnel. **Clerk will continue to pursue.** (This matter was first reported in February, 2019)

Business Items

4. **Malbon Farm-** A discussion regarding the walls at Malbon Farm concluded that grant aid for rebuilding is unlikely at present.

5. **Bridleway-** Some work has been done on the section of the Bridleway from Clayton Lane via Wetton Lane to Hoo Brook. More work is expected during August/September.

6. **Lengthsman's Update**

Cllrs Land and Tomlinson met with Steve Billings to explain the Council's requirements as regards maintenance within the Parish. Cllr Jenny Land will liaise with Steve in the foreseeable future.

The Clerk explained that SMDC were now responsible for payment of the £400 Lengthsman's Grant. Alliance Environmental will possibly take back responsibility for the next financial year. However, after a claim being sent to SMDC, it is noted that no payment has yet been made.

7. **Finance** a. **Payments received-** Nil b. **Payments requested-** i. Proctors- £61.00 (Plants for Memorial planter) ii- Proctors- £27.80- (Plants for wooden tubs.) iii. Ube website fees- £159.00, iv. Lengthsman's fees (W.A.) £85.30, v. E.Thompson -Internal audit fee- £60.00. The Cllrs were advised of the balances in both bank accounts. No rent received for land at Malbon. **Cllr Jenny Land to pursue.**

The accounts were signed off by the Internal Auditor with no queries. The Exemption Certificate has to reach Mazars by 6th July and the required paperwork can now be completed and uploaded to the website.

Correspondence

8. **PDNPA-** Nothing to report. It is advised that Cllrs refer to PDNPA planning website to check for updates on applications that sometimes are not sent directly to the Council for comments etc.

9. **Severn Trent-** Nothing to discuss

10. **Highways-** Nothing to discuss

11. **Staffordshire Moorlands District Council-** Expenses forms were handed to all Councillors as a result of the Elections in May. They are all zero returns. **Clerk to send to SMDC** along with other Election paperwork.

12. **Staffordshire County Council-** Nothing to discuss

13. **Staffordshire Parish Councils Association-** Nothing to discuss

14. **Staffordshire Moorlands Parish Assembly-** Nothing to discuss

15. **Other Correspondence-** A letter has been received by a Parishioner. Although the issue was not considered to be within the jurisdiction of the Parish Council, the letter was acknowledged and forwarded to the Warwickshire Housing Trust.

20. **AOB.**

* Thanks were given to Cllrs Sarah Kinneir and Peter Tomlinson for their work with replanting the tubs.

* Peak Park have visited Butterton Moor Bank to investigate a query regarding the poly tunnel. **Clerk to clarify with PDNPA Planning.**

The next meeting is Tuesday 30th July, 2019 at 7pm at Village Hall.

Please contact the Clerk or any Councillor with any concerns you would like discussed at the next meeting. **Everyone is welcome to attend PC meetings.**

Other planned meetings in 2019 ... 10th September, 22nd October, 3rd December.

Clerk- Maggie Risby, 01538 304115

buttertonpc@live.co.uk

Website Manager- Cllr Mike Stone, 01538 304455

www.buttertonmoorlands.co.uk

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