

# Butterton Parish Council

Tuesday 25<sup>th</sup> August. 2020

7pm at The Village Hall

## Extra ordinary meeting called to verify Accounts.

- Apologies from Roz Lees.

1.a. Internal Auditor's Report

Elizabeth Thompson's only query related to the VAT return. She was unable to check the 2 previous years invoices. VAT is claimed every 3 years.

1.b. Annual Governance Statement

Signed as correct

1.c. Accounting Statements

Signed as correct

1.d. Confirmation re the exercising of public rights

Agreed dates

1.e. Bank Reconciliation

Agreed as correct

1.f. Explanation of significant variances

Agreed as correct

Exemption form duly sent to Mazars to meet the deadline of 31<sup>st</sup> August and acknowledgement of receipt received the following day.

Chairperson...Karen Salt

Clerk/RFO...Maggie Risby