

Butterton Parish Council

Minutes of Parish Council Meeting Tuesday 15th June, 2021 at 7.30pm

1. Apologies- None, as all present

2. Minutes of meeting held on 18th May, 2021 agreed by all present as correct.

3. Matters arising

*Traffic calming- Cllr Gill Heath and PCSO Becky Gorman have been asked for advice but no response.

*The contact details of the two persons who can supply info re trees were published in the last Newsletter.

* Cllr Land met with the Lengthsman at the Bus Shelter and after discussion it was agreed he proceeds with work to replace fascia boards, replace some broken/missing tiles and generally tidy the area.

* Cllr Land has contacted Staffs Wildlife Trust re the addition of boxes, bug hotels etc but no response.

* Rich and Julie Salt are happy for the noticeboard to be removed from the wall at Greenlow. A suggestion was made for it to be re-sited with legs at Church Corner.

* Cllr Kinneir has tended the tubs at Church Corner and has added some new plants. **Cllr Salt to pursue purchase of new tub(s)** as Stretton Oak Tubs (suppliers of present tubs) are out of stock.

* Footpaths/Grids/Stiles- Following emails from concerned parishioners, the new cattle grid on Butterton Moor has been viewed. ROW are dealing with the enquiry.

*Flag Flying- A letter has been sent in response to a parishioner's concerns.

Business Items

4. A Discussion of the future of the Parish re increase in properties used as holiday accommodation.

First of all the Council returned to the unfortunate issue of the lack of provision for local needs housing in the Parish. A survey has been conducted to research various residences in the Parish that have become either Barn conversions for holiday letting, Holiday/Second homes and homes for holiday occupancy. Following a discussion, the **Clerk will apply to Peak Park Planning for a copy of their policy for Holiday accommodation and Planning issues relating to conversions for holiday letting etc.**

5.The Ford

The area of the Ford is becoming increasingly worrying due to issues of broken paving and kerbs, and a need to attend to the footbridge walling. Also the amount of overhanging branches and general appearance considering it is in a conservation area. Reports made to Highways using the Reportonline facility on the SMDC website are proving extremely frustrating. There are outstanding issues going back over many months. The Parish Council feel the need to **contact Peak Park to outline concerns in an attempt to get something done asap.**

6. Finance a. Payments received- none **b. Payments requested-** Cllr Tomlinson for cork for noticeboard- £29.99: Upper bridge (Website fees)- £159.00: E. Thompson (Internal audit) - £60.00 : Harrison Flags- £81.90 **c.** The Cllrs were advised of the balances in both bank accounts.

d. The accounts, having been successfully returned from the Internal Auditor, enabled the Mazars documents could be signed off. **i.** Internal Auditor's report. **ii** Annual Governance statement, **iii** Accounting Statements, **iv** Confirmation of exercising of public rights (1st July-12th August) **v** Bank reconciliation, **vi** Explanation of significant variances, **vii** Certificate of Exemption. The Certificate of Exemption must be returned by 30th June to comply with rules and regulations.

Correspondence

7. PDNPA- General- Nothing to report. **Planning-** The Peak Park Planning Portal was viewed to see the current stages reached by applications received previously by the PC. There are issues of works currently under progress in the Parish that have raised concerns. **The Clerk is to contact the Planning Dept.**

8. Severn Trent- Nothing to report

9. Highways -The sign on B5053 at the top of Butterton Moor Bank has been reported on more than one occasion but still requires fixing.

10. Staffordshire Moorlands District Council- Nothing to report

11. Staffordshire County Council – Nothing to report

12. Staffordshire Parish Councils Association- Nothing to report

13. Staffordshire Moorlands Parish Assembly- Nothing to report

Other Correspondence- All emails have been sent to Councillors as and when received by the Clerk.

14. AOB – An email has been received from a Parishioner re the policy of strimming verges in the Parish. A response has been made.

The next meeting is on Tuesday 27th July 2021.

Butterton Parish Council

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www.buttertonmoorlands.co.uk